

3 May 2010

BGM

## **TEACHERS OF ENGLISH IN AUSTRIA (TEA)**

### **Biennial general meeting, 24 April 2010**

In the framework of its biennial conference, held in Vienna from 23 to 25 April 2010 (the Vienna ConneXion), TEA convened its biennial general meeting on the afternoon of 24 April. As a quorum was not present at 1.30, the opening was postponed in accordance with the by-laws.

The meeting was then opened by Candy Fresacher, Chair, who announced the following agenda, which was approved:

#### **1. Overview of 2008/2009**

- **Electronic newsletter**  
Candy noted that the electronic newsletter was a new feature of TEA and had received positive feedback from members.
- **ELT News**  
The *ELT News* continued to be issued every spring and fall.
- **Summer school Krems 2009**  
Our summer school, which featured workshops on e-learning and intercultural issues, was considered a resounding success. On the basis of direct feedback from participants, themes had been selected for the 2010 summer school.
- **Tax advisor workshops**  
Two workshops had been conducted by a qualified tax adviser who offered advice to free-lance teachers. Both workshops had featured a question and answer session where participants were able to obtain information on specific issues relevant to them.
- **Conference 2010**  
The on-going conference had been minimally affected by the European aviation complications caused by the volcanic ash cloud. Although a few cancellations had resulted, most speaker slots were filled by other qualified speakers. TEA was satisfied that it had been able to obtain excellent speakers, although it had not been possible to obtain financial support from the Ministry of Education to the extent hoped for.

- **Summer school 2010**

Plans were well under way for this year's summer school, which would feature drama and business English. It will be held at the Diakoniehme Waldheimat in Gallneukirchen, Upper Austria, with more details available in the conference program.

- **Website, Xing**

With the help of Fachhochschule Krems, the website was expected to be revamped before the end of the spring semester. The TEA entry on Xing had not worked as well as had been hoped, so we were switching to Facebook.

## **2. Election of Board**

The following members of the Board were elected unanimously for a two-year period commencing October 2010:

Chair – Candy Fresacher

Silvia Jindra

Vice-Chair – Otto Weihs

Liz Lux

Treasurer – Deborah Starkey

Active members:

Secretary – Anne Storey

Christine Zeiler

Detlef Schaffer

Sonja Kowatsch

Kurt Weissenbock announced that he would be auditing the books in October 2010 for the last time, owing to his forthcoming retirement. The meeting elected Elisabeth Siencnik as the new auditor, and it was noted that a second auditor should also be elected as soon as possible.

## **3. Financial report**

The financial report delivered to the meeting is shown in the annex to this report. In accordance with the report, the fiscal year 2008-2009 showed a surplus of €2,171.54. Figures for the following fiscal year covered the period 1 October 2009 – 31 March 2010, also shown in the annex, and were thus incomplete. In particular they could not reflect the income and expenditures associated with the ongoing conference.

## **4. Any other business**

Members were encouraged to provide feedback and to work with the Board on any activities in the interest of TEA.

## Annex

### TEA FINANCIAL SUMMARY FISCAL YEAR 2008-2009

#### Expenses:

**Total for year: €10,700.79**

1. Rent:	€ 2,092.92
2. Office expense	€ 444.12
3. Postage:	€ 987.39
4. Computer:	€ 442.94
5. Refreshments:	€ 99.07
6. Bank fees:	€ 273.68
7. Printing costs:	€ 2,662.03
8. Staff:	€ 2,132.70
9. Tax advisor:	€ 466.80
10. Workshops:	€ 314.14
11. Summer school:	€ 680.00
12. Petty cash:	€ 105.00

#### Income:

**Total for year: €12,872.33**

1. Membership fees:	€ 6,413.00
2. Summer school:	€ 3,299.00
3. ELT News:	€ 3,104.50
4. Interest earned:	€ 14.83
5. Workshops:	€ 41.00

**TEA FINANCIAL SUMMARY FISCAL YEAR 2009-2010 YEAR-TO-DATE  
(1 October 2009—31 March 2010)**

**Expenses:**

**Total for year to date: €9,200.23**

1. Rent:	€1,046.46
2. Office expense	€ 297.57
3. Postage:	€ 287.41
4. Computer:	€ 136.22
5. Refreshments:	€ 7.57
6. Bank fees:	€ 133.78
7. Printing costs:	€ 864.36
8. Staff:	€1,985.81
9. Tax advisor:	€ 526.80
10. Workshops:	€ 271.81
11. Summer school:	€3,560.00

**Income:**

**Total for year to date: €6,213.94**

1. Membership fees:	€1,211.00
2. Summer school:	€3,000.00
3. ELT News:	€1,860.00
4. Conference:	€ 104.00
5. Workshops:	€ 30.00
6. Interest earned:	€ 8.94